

## Admission Policy Sept 2017 onwards

For consultation on admissions for the academic year 2017-18; admission arrangements to be determined by 28 February 2016.

The Governors will admit a maximum of 30 pupils per year as they are required to abide by the maximum limits for infant classes i.e. 30 pupils per class. In the event of over-subscription the Governors will admit pupils in the following priority order:

**1. Looked-after children\* and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.**

*\*Note: By a "looked-after child" we mean one in the care of a local authority or being provided with accommodation by a local authority in the exercise of its social services function. An adoption order is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A 'child arrangements order' is one settling the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section*

*14). A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A). Applications under this criterion should be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order)."*

**2. Those children who on the proposed date of admission will have a sibling** (brother, sister, stepbrother or stepsister resident at the same address) in the same school.

**3. Those children**

**a) whose mother, father or guardian worship regularly at Christ Church**, Cockfosters and have done so for the 12 months prior to the closing date for admission and have been on the Electoral Roll of Christ Church for the 6 months prior to the closing date for admission.

**or**

b) whose mother, father or guardian have moved into the area within the twelve months prior to the closing date for admission and the mother, father or guardian has been on the Electoral Roll of an Anglican church in the area from which they moved and now worship regularly at Christ Church.

By regularly worship the governors mean attendance at Christ Church at least twice a month. This will be verified by the minister.

**4. Those children** whose mother, father or guardian mean worship regularly at a church which is a member of the **Churches Together in Britain** and Ireland or Evangelical Alliance and have done so for the 12 months prior to the closing date for admission.

**5. Those children whose home is closest** to the school as measured in a straight line between the address point for the child's home, supplied by the Royal Mail, and the school's main building at the point closest to Christ Church, using Barnet Council's computerised geographical information system.

Within each one of the above criteria, priority will be given to those closest to the school on the closing date for admission.

Where a place has been offered:

- it is for a full-time place from the September following the child's fourth birthday;
- where parents wish, a child may attend part-time until they reach compulsory school age;

- Parents of children below compulsory school age may defer their child's start in a Reception class until later in the school year. However, a place should be taken up by the start of the Summer term. If the parents of summer-born children wish to defer entry to the Reception class until their child reaches statutory school age in September 2018 (and beyond), a request must be made to the Chair of Governors. Requests will be considered on an individual basis and only granted in exceptional circumstances and only when it is in the best interest of the child. Parents must still apply at the normal time if they wish to defer entry.

Applications which are not successful will be offered the opportunity to be placed on the waiting list in priority order according to the over-subscription criteria above.

Applications for the **In-Year admissions** are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the governing body admissions authority will communicate the governors' offer of a place to the family. If more applications are received than there are places available then applications will be ranked in accordance with the over-subscription criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right to appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body admissions authority in order of the over-subscription criteria and not in the order in which applications are received. The list will be received at the end of each academic year. When a place becomes available the governing body admissions authority will decide who is first on the waiting list so that family may be informed.

In the case of children offered places for admission to the Reception class, parents have the option of deferring their child's entry. However, this may not be beyond the beginning of the term after the child's fifth birthday, or beyond the academic year for which admission is sought without consideration by the Chair of Governors.

In the event of a tie for places on distance from the school, such places as are available will be allocated by random allocation supervised by a person independent of the school.

Children with a Statement of SEN or for whom an Education, Health and Care Plan has been made, and for whom the school has been named in that statement/plan, will be offered places. The school is on two levels. Most classrooms have access via steps but there is a lift between floors. As far as possible the school will ensure that pupils with disabilities have access to the same opportunities as other pupils.

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the governing body is empowered to give consideration to a child where admission is requested under any local protocol which carries the agreement of both the governing body and the diocese for the current admissions year. The governing body has this power even when admitting such child would exceed the normal admission number.

\*Including those children who have previously been looked after, meaning children who were adopted, or subject of a residence order or special guardianship order, immediately following having been looked after.

*This policy is compliant with the 2014 School Admission Code.*

*Policy reviewed November 2015 for admission to the school from September 2017 onwards.*