



CHARGING AND REMISSIONS POLICY

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experience can make towards pupils' personal and social education. The Governing Body aim to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils of the school and as additional activities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

School journeys in school hours - The board and lodging element of any residential activities deemed to take place within school hours.

Activities outside school hours - The full cost to each pupil of activities deemed to be optional extras, taking place outside school hours.
(after school organised activities are charged a half term in advance at a cost of £5 a session.)

Breakfast Club has a flat fee of £4.50.

Teatime Club charges are as follows:

£2 up until 3.45pm

£4.50 after 3.45pm up until 4.15pm

£6 up until 4.45pm

£10 up until 5.45pm

A late payment fee of £10 is charged after 5.45pm. After 6pm a further £10 fee is charged for each additional 5 minutes late.

Holiday Camp is charged at £20 a day.

General

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing any additional experience deemed to be of educational value by the staff and governors of the school. The governors reserve the right to cancel if insufficient contributions are forthcoming.

Wilful Damage

Governors reserve the right to recover the cost of repairs or replacements, due to wilful damage.

Remissions

Where the parents of a pupil are in receipt of Income Support or Child tax Credit, the Governing Body will remit in full the cost of board and lodging for any residential activity that is organised for the pupil if the activity is deemed to take place within school hours and is a requirement of the National Curriculum.

The Governing Body may wish to remit in full or in part, the cost of other activities for particular groups of parents. The circumstances in which remissions will be made should be explained in this policy statement. The following is one example:- "In other circumstances there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity, the Governing Body will invite parents to apply in confidence, for the remission of charges, in part or in full. Authorisation of remission will be made by the Head Teacher in consultation with the Chairman of Governors."

This policy will be reviewed annually by the Governing Body.

Reviewed: January 2019