



Applications for **In-Year admissions** are made in the same way as those made during the normal admissions round.

If a place is available and there is no waiting list then the governing body admissions authority will communicate the governors' offer of a place to the family.

If more applications are received than there are places available then applications will be ranked in accordance with the over-subscription criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right to appeal. You will be offered the opportunity of being placed on a waiting list.

This waiting list will be maintained by the governing body admissions authority in order of the over-subscription criteria and not in the order in which applications are received. Please see the links to our current Admission Criteria on the web site. The list will be reviewed at the end of each academic year.

When a place becomes available the governing body admissions authority will decide who is first on the waiting list so that family may be informed.

In the case of children offered places for admission to the Reception class, parents have the option of deferring their child's entry. However, this may not be beyond the beginning of the term after the child's fifth birthday, or beyond the academic year for which admission is sought without consideration by the Chair of Governors.

In the event of a tie for places on distance from the school, such places as are available will be allocated by random allocation supervised by a person independent of the school.

Children with a Statement of SEN or for whom an Education, Health and Care Plan has been made, and for whom the school has been named in that statement/plan, will be offered places. The school is on two levels. Most classrooms have access via steps but there is a lift between floors. As far as possible the school will ensure that pupils with disabilities have access to the same opportunities as other pupils.

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the governing body is empowered to give consideration to a child where admission is requested under any local protocol which carries the agreement of both the governing body and the diocese for the current admissions year. The governing body has this power even when admitting such child would exceed the normal admission number.

**Including those children who have previously been looked after, meaning children who were adopted, or subject of a residence order or special guardianship order, immediately following having been looked after.*